

**WOODINVILLE WATER DISTRICT**  
**1408<sup>th</sup> Regular Meeting**  
**September 15, 2020**

**ATTENDANCE**

Commissioners: Chuck Clarke, Dale Knapinski, Pamela J. Maloney, Tim Schriever and Karen Steeb  
Staff: Patrick Sorensen, Michael Maurer, Sandra Tachibana, Nick Foster and Jane Nicholls  
General Counsel: William Linton

**CALL TO ORDER**

Commissioner Maloney called the meeting to order at 5:00 p.m.

**ROLL CALL**

Commissioners Clarke, Knapinski, Maloney, Schriever, and Steeb along with Attorney William Linton were all present via Microsoft Teams video conference. Dial-in information was posted with the agenda on the District's website.

**ITEMS FROM THE PUBLIC**

Fivi Spatacean, resident of Bellevue, addressed the Board and Staff regarding the process to install sewer lines to her property adjacent to 124 Ave NE in Bothell. The Board requested Ms. Spatacean submit her documentation to staff for their review and recommendation - to be presented at a future Board meeting. Commissioner Maloney thanked Ms. Spatacean for attending the meeting.

**ADDITIONS OR DELETIONS TO THE AGENDA:** None.

**MEETING AGENDA APPROVAL**

**It was moved by Commissioner Knapinski and seconded by Commissioner Steeb to approve the Meeting Agenda. Vote 5-0-0. Motion carried. So ordered.**

**MINUTES APPROVAL**

7 (a) September 1, 2020 Regular Meeting Minutes

**It was moved by Commissioner Knapinski and seconded by Commissioner Schriever to approve the September 1, 2020 Regular Meeting Minutes. Vote 5-0-0. Motion carried. So ordered.**

**CONSENT AGENDA**

8 (a) Sign Monthly Vouchers

- Water Maintenance Fund (09-104-0010), Vouchers #98121 through #98172 and Payroll Advice #8589 through #8626 in the amount of \$955,660.76
- Sewer Maintenance Fund (09-104-0510), Vouchers #0 through #0 in the amount of \$0

- Water Construction Fund (09-104-3010), Vouchers #35358 through #35358 in the amount of \$60.00
- Sewer Construction Fund (09-104-3510), Vouchers #0 through #0 in the amount of \$0

9/21/2020 A/P and 9/14/2020 Payroll A/P

**It was moved by Commissioner Knapinski and seconded by Commissioner Schriever to approve the Consent Agenda. Vote 5-0-0. Motion carried. So ordered.**

**ITEMS REMOVED FROM THE CONSENT AGENDA:** None.

### **OLD BUSINESS**

#### 11 (a) Agreement for Legal Services

Mr. Sorensen stated that there will be no change in rates for this new contact and that the services we have received from Inslee Best have met or exceeded expectations throughout the years. Mr. Linton thanked the Board and reminded them that both he and Curtis Chambers will be working on District matters.

Inslee Best has served as our general legal counsel on a variety of issues for over 20 years under at least three prior attorneys. This has also included assistance with larger regional topics such as the right-of-way issue involving King County (for which we are still involved).

**It was moved by Commissioner Schriever and seconded by Commissioner Clarke to allow the General Manager to sign a Professional Services Agreement with Inslee, Best, Doezie & Ryder, P.S. for Legal Services effective January 1, 2021 through December 31, 2022. Vote 5-0-0. Motion carried. So ordered.**

### **REPORTS**

- (a) General Manager's Report – Mr. Sorensen discussed the report with the Board and requested they begin thinking about dates for the 2021 Annual Board Retreat.
- (b) Engineering Report – No Report.
- (c) Finance Report – Mr. Maurer told the Board that the District is fortunate to be minimally impacted financially thus far by the Covid crisis although revenues are way down from what was projected. The Board thanked Mr. Maurer for his positive comments during this difficult time.
- (d) Operations & Maintenance Report – No Report.
- (e) MWPAAC – The next meeting will be September 23, 2020.

- (f) Seattle System Operating Board - Ms. Maloney and Mr. Sorensen attended the last meeting on September 3<sup>rd</sup>. The main topics discussed were climate change and customer bill payment assistance ideas.
- (g) Sno-King Water District Coalition - The next meeting will be held virtually on October 12, 2020.
- (h) Washington Association of Sewer and Water Districts (WASWD) - The Fall conference will be held September 16<sup>th</sup> through the 18<sup>th</sup>. The next Section IV meeting will be October 14, 2020.
- (i) Wellness Committee - No Report.
- (j) Attorney's Report - Mr. Linton provided an update on the King County Right-of-Way tax court proceedings. Attorney Eric Fridodt from Inslee Best will speak at the WASWD Fall Conference this week to provide additional information on this situation.

#### **COMMISSIONER'S COMMENTS**

Commissioner Schriever mentioned he agreed with the District's decision not to defer the employee's payroll tax obligations. Commissioner Maloney wants to learn more about SPU's emergency plans for the possibility of future wildfires in the Seattle watershed. Commissioner Clarke said the Seattle Operating Board had a Fire and DNR Team.

#### **COMMISSIONER CALENDARS**

All the Commissioners said they will be available for the October 6, 2020 Board meeting.

**ITEMS FROM THE PUBLIC:** None.

The Board took a 5-minute break at 6:05 p.m.

#### **EXECUTIVE SESSION:**

An Executive Session was convened at 6:10 p.m. for 30 minutes pursuant to RCW 42.30.110(1)(g) to discuss a personnel matter. The Commissioners, the General Manager and Attorney William Linton attended the Executive Session.

The Executive Session was concluded at 6:40 p.m. No action was taken.

**ADJOURNMENT**

Commissioner Maloney adjourned the meeting at 6:40 p.m.

  
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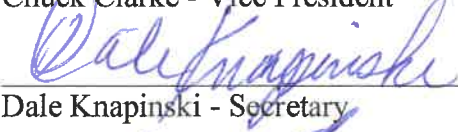
Pamela J. Maloney - President

  
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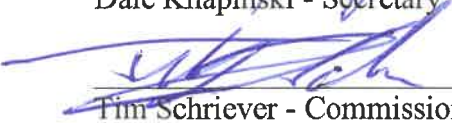
Chuck Clarke - Vice President

ATTEST:  
  
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Dale Knapinski - Secretary

  
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Dale Knapinski - Secretary

  
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Tim Schriever - Commissioner

  
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Karen Steeb - Commissioner

Minutes: Jane Nicholls