

WOODINVILLE WATER DISTRICT
1404th Regular Meeting
July 21, 2020

ATTENDANCE

Commissioners: Chuck Clarke, Dale Knapinski, Pamela J. Maloney, Tim Schriever and Karen Steeb
Staff: Patrick Sorensen, Jack Broyles, Darcie McAlister, Ken McDowell, Steve Brown,
Sandra Tachibana and Jane Nicholls
General Counsel: William Linton

CALL TO ORDER

Commissioner Maloney called the meeting to order at 5:00 p.m.

ROLL CALL

Commissioners Clarke, Knapinski, Maloney, Schriever, and Steeb along with Attorney William Linton were all present via Microsoft Teams video conference. Dial-in information was posted with the agenda on the District's website.

ITEMS FROM THE PUBLIC: None.

ADDITIONS OR DELETIONS TO THE AGENDA:

MEETING AGENDA APPROVAL

It was moved by Commissioner Steeb and seconded by Commissioner Schriever to approve the revised Meeting Agenda. Vote 5-0-0. Motion carried. So ordered.

MINUTES APPROVAL

7 (a) July 7, 2020 Regular Meeting Minutes

It was moved by Commissioner Steeb and seconded by Commissioner Schriever to approve the July 7, 2020 Regular Meeting Minutes. Vote 4-0-1 with Commissioner Maloney abstaining since she did not attend the July 7th meeting. Motion carried. So ordered.

CONSENT AGENDA

8 (a) Sign Monthly Vouchers

- Water Maintenance Fund (09-104-0010), Vouchers #97926 through #97970 and Payroll Advice #8427 through #8467 in the amount of \$607,916.99
- Sewer Maintenance Fund (09-104-0510), Vouchers #27136 through #27141 in the amount of \$73,939.29
- Water Construction Fund (09-104-3010), Vouchers #35331 through #35338 in the amount of \$39,449.87
- Sewer Construction Fund (09-104-3510), Vouchers #40962 through #40962 in the amount of \$2,311.43

7/27/2020 A/P and 7/20/2020 Payroll A/P

It was moved by Commissioner Knapinski and seconded by Commissioner Clarke to approve the Consent Agenda. Vote 5-0-0. Motion carried. So ordered.

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

OLD BUSINESS: None.

NEW BUSINESS

11 (a) Award Professional Services Agreement to MurraySmith, Inc. for the NE 177th St AC Replacement Project

Mr. McDowell reviewed the details of the project with the Board.

The City of Woodinville approached the District regarding work on NE 177th St. As they were looking to overlay the street, they asked if we needed to replace any AC pipe along this run. There currently is 1,500 feet of 6-inch AC pipe that has been identified to be replaced in our Comprehensive Water Supply Plan along this section of roadway.

After reviewing engineering firms on MRSC Rosters, the District has discussed details of the project with MurraySmith, Inc. and requested that they submit a scope-of-work for the project design and construction management services. The scope for the project design through the bid phase is included in this proposal, an amendment will be requested once the design is complete for the construction management services.

This will be a relatively straightforward AC replacement project. There are nine services to reconnect, two fire vaults, three fire hydrants and three system connections for this project. The design will be completed this fall with bidding and construction to occur next year. The District will work with the City of Woodinville to have this water main replacement done in time to overlay the street before fall of 2021.

It was moved by Commissioner Schriever and seconded by Commissioner Clarke to award a Professional Services Agreement to MurraySmith, Inc. for design and bidding services for the NE 177th St AC Replacement Project in an amount not to exceed \$119,490. Vote 5-0-0. Motion carried. So ordered.

REPORTS

- (a) General Manager's Report – Mr. Sorensen discussed the report with the Board.
- (b) Engineering Report – No report.
- (c) Finance Report – Mr. Broyles reviewed the report.
- (d) Operations & Maintenance Report – Mr. Brown reviewed the report.

- (e) MWPAAC – Mr. Broyles mentioned there will be a Special Meeting Wednesday, July 22nd on Asset Management.
- (f) Seattle System Operating Board – Commissioner Maloney and Mr. Sorensen attended the July 2nd meeting. The August 13th meeting is currently listed as tentative.
- (g) Sno-King Water District Coalition – No report.
- (h) Snohomish River Regional Water Authority (SRRWA) – No report.
- (i) Washington Association of Sewer and Water Districts (WASWD) - Commissioner Steeb and Mr. Sorensen attended the July 20th meeting via Zoom. Section IV is looking for a new section leader, Commissioner Clarke is interested and will submit his name. Commissioner Steeb is interested in serving on the Legislative Committee and will submit her name. Their fellow Commissioners are supportive of these decisions.
- (j) Wellness Committee – No report.
- (k) Attorney’s Report – No report.

COMMISSIONER’S COMMENTS:

Commissioner Steeb requested permission to attend the EUCI Online Asset Management for Water Utilities training July 29-30, 2020 the registration fee is \$995. The Board gave its approval for this training.

Commissioner Clarke would like topic ideas for the next Commissioner Corner article in the Pipeline.

COMMISSIONER CALENDARS

All Commissioners said they will be available for the August 4, 2020 and August 18, 2020 Board meetings.

ITEMS FROM THE PUBLIC: None

EXECUTIVE SESSION:

Following a 10-minute break the Board of Commissioners convened an Executive Session pursuant to RCW 42.30.110(1)(i) at 6:03 p.m. for 60 minutes to discuss potential litigation . Consultant Ed Cebron, Commissioners Clarke, Knapinski, Maloney, Schriever, Steeb, Counsel and Staff attended the Executive Session.

It was extended at 7:30 pm for 15 minutes.

At 7:18 pm it was extended for 5 minutes.

The Executive Session was concluded at 7:22 p.m. and the open public meeting was reconvened with no action taken.

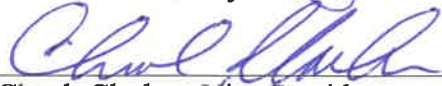
ADJOURNMENT

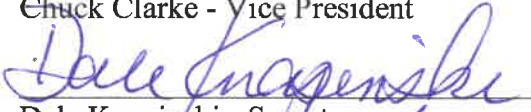
Commissioner Clarke adjourned the meeting at 7:23 p.m.

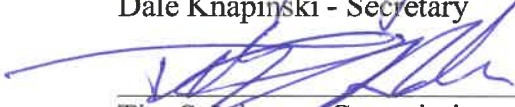
ATTEST:


Dale Knapinski - Secretary


Pamela J. Maloney - President


Chuck Clarke - Vice President


Dale Knapinski - Secretary


Tim Schriever - Commissioner


Karen Steeb - Commissioner

Minutes: Jane Nicholls