

WOODINVILLE WATER DISTRICT
1399th Regular Meeting
May 5, 2020

ATTENDANCE

Commissioners: Chuck Clarke, Dale Knapinski, Pam Maloney, Tim Schriever and Karen Steeb
Staff: Patrick Sorensen, Jack Broyles, Nick Foster, Darcie McAlister, Ken McDowell and Sandra Tachibana
General Counsel: William Linton

CALL TO ORDER

Commissioner Maloney called the meeting to order at 5:00 p.m.

ROLL CALL

Commissioners Maloney, Clarke, Knapinski, Schriever, and Steeb along with Attorney William Linton were all present via Microsoft Teams video conference. Dial-in information was posted with the agenda on the District's website, but no members of the public appeared in person at the meeting room or attended by conference call.

ITEMS FROM THE PUBLIC: None.

ADDITIONS OR DELETIONS TO THE AGENDA: None.

MEETING AGENDA APPROVAL

It was moved by Commissioner Steeb and seconded by Commissioner Knapinski to approve the Meeting Agenda. Vote 5-0-0. Motion carried. So ordered.

MINUTES APPROVAL

7 (a) April 21, 2020 Regular Meeting Minutes

It was moved by Commissioner Steeb and seconded by Commissioner Clarke to approve the April 21, 2020 Regular Meeting Minutes. Vote 5-0-0. Motion carried. So ordered.

CONSENT AGENDA

8 (a) Sign Monthly Vouchers

- Water Maintenance Fund (09-104-0010), Vouchers #97689 through #97724 and Payroll Advice #8209 through #8244 in the amount of \$188,831.20
- Sewer Maintenance Fund (09-104-0510), Vouchers #27123 through #27125 in the amount of \$334,456.98
- Water Construction Fund (09-104-3010), Vouchers #35313 through #35313 in the amount of \$42,737.10

5/11/2020 A/P and 4/27/2020 Payroll A/P

It was moved by Commissioner Knapinski and seconded by Commissioner Steeb to approve the Consent Agenda. Vote 5-0-0. Motion carried. So ordered.

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

OLD BUSINESS: None.

NEW BUSINESS

- 11 (a) Award Construction Contract to Fury Site Works, Inc. for the Wilder Elementary School Water Main Improvement Project, Contract No. 5-19

Mr. McDowell provided background on the project and discussed the contract with the Board.

It was moved by Commissioner Steeb and seconded by Commissioner Schriever to award the construction contract to the lowest responsive, responsible bidder, Fury Site Works, Inc. for an amount not to exceed \$1,094,792.92 (Plus WSST) for the construction of the Wilder Elementary School Water Main Improvement Project, Contract 5-19 and to authorize the General Manager discretion for up to a 5% contingency for this project. Vote 5-0-0. Motion carried. So ordered.

REPORTS

- (a) General Manager's Report – Mr. Sorensen discussed the Sewer Comp Plan presentation that is scheduled for the May 19, 2020 meeting. Evan Hanke with CHS Engineering will be joining the meeting to discuss the plan. Commissioners can email questions they have in advance of the meeting to allow staff and the consultant time to prepare. The Sewer Comp Plan may be presented over two meetings.

Mr. Sorensen mentioned the customer that the District billed for unauthorized connection to a water hydrant is unable to pay the \$4,485.83 bill. The customer is unemployed, but he is able to pay \$2,242.92 of the amount billed by borrowing money from family. The Board discussed with staff that if the amount the customer can pay will recover the actual cost of the water used and all administrative cost, they would be agreeable to the amount.

It was moved by Commissioner Steeb and seconded by Commissioner Schriever to authorize the General Manager to execute a settlement agreement with Martin Ott in the amount of \$2,242.92 or greater provided the amount covers the actual cost of the water used and administrative costs. Vote 5-0-0. Motion carried. So ordered.

Staff will have District Council prepare a settlement agreement letter.

- (b) Engineering Report – Mr. McDowell presented the Engineering Report and provided an overview of the estimated cost for the Woodinville-Duvall Road Turn Lane. Evan Hanke from CHS Engineering will be presenting the proposed pre-design options at the meeting on May 19, 2020. The Board discussed the cost of the project and other alternatives. Attorney William Linton provided guidance on potential District liability regarding employee and public safety.

- (c) Finance Report – Mr. Broyles provided an update on past due accounts.
- (d) Operations & Maintenance Report – No Report.
- (e) Metropolitan Water Pollution Abatement Advisory Committee (MWPAAC) – Mr. Broyles discussed with the Board the letter MWPAAC sent to King County Councilmembers regarding the Wastewater Treatment Division’s sewer rate proposal.
- (f) Seattle System Operating Board – No Report. The next Skype meeting is scheduled for May 7, 2020.
- (g) Sno-King Water District Coalition – No Report.
- (h) Snohomish River Regional Water Authority (SRRWA) – No Report.
- (i) Washington Association of Sewer and Water Districts (WASWD) – No Report.
- (j) Wellness Committee – Commissioner Steeb mentioned the committee sent out an email inviting staff and commissioners to join the “Step into Spring” walking challenge.
- (k) Attorney’s Report – No Report.

COMMISSIONER’S COMMENTS: None.

COMMISSIONER CALENDAR


All commissioners indicated they will be available for the next video conference Board meeting on May 19, 2020.

ITEMS FROM THE PUBLIC: None.

EXECUTIVE SESSION: None.

ADJOURNMENT

Commissioner Maloney adjourned the meeting at 6:25 p.m.



Pamela J. Maloney - President

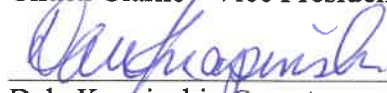


Chuck Clarke - Vice President

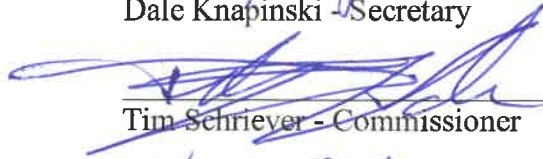
ATTEST:



Dale Knapinski - Secretary



Dale Knapinski - Secretary



Tim Schriever - Commissioner



Karen Steeb - Commissioner

Minutes: Sandra Tachibana