

WOODINVILLE WATER DISTRICT
1398th Regular Meeting
April 21, 2020

ATTENDANCE

Commissioners: Chuck Clarke, Dale Knapinski, Pam Maloney, Tim Schriever and Karen Steeb
Staff: Patrick Sorensen, Steve Brown, Jack Broyles, Darcie McAlister, Ken McDowell
and Sandra Tachibana
General Counsel: William Linton

CALL TO ORDER

Commissioner Maloney called the meeting to order at 5:00 p.m.

ROLL CALL

Commissioners Maloney, Clarke, Schriever, and Steeb along with Attorney William Linton were all present via conference call. Dial-in information was posted with the agenda on the District's web site but no members of the public appeared in person at the meeting room or attended by conference call.

ITEMS FROM THE PUBLIC: None.

ADDITIONS OR DELETIONS TO THE AGENDA

Additional agenda item 11 (b) Award Construction Contract to Gary Harper Construction for the Ringhill and Hollywood BPS Improvements Project, Contract No. 1-20 was emailed to the Board on Monday April 20, 2020.

MEETING AGENDA APPROVAL

It was moved by Commissioner Steeb and seconded by Commissioner Clarke to approve the amended Meeting Agenda. Vote 4-0-0. Motion carried. So ordered.

MINUTES APPROVAL

7 (a) April 7, 2020 Regular Meeting Minutes

It was moved by Commissioner Clarke and seconded by Commissioner Steeb to approve the April 7, 2020 Regular Meeting Minutes. Vote 4-0-0. Motion carried. So ordered.

CONSENT AGENDA

Commissioner Knapinski joined the conference call at 5:04 p.m.

8 (a) Sign Monthly Vouchers

- Water Maintenance Fund (09-104-0010), Vouchers #97650 through #97688 and Payroll Advice #8173 through #8208 in the amount of \$310,649.99

- Sewer Maintenance Fund (09-104-0510), Vouchers #27119 through #27122 in the amount of \$8,331.08
- Water Construction Fund (09-104-3010), Vouchers #35307 through #35312 in the amount of \$98,717.26
- Sewer Construction Fund (09-104-3510), Voucher #40958 in the amount of \$42,461.14

4/27/2020 A/P and 4/16/2020 Payroll A/P

It was moved by Commissioner Steeb and seconded by Commissioner Schriever to approve the Consent Agenda. Vote 5-0-0. Motion carried. So ordered.

ITEMS REMOVED FROM THE CONSENT AGENDA: None.

OLD BUSINESS: None.

NEW BUSINESS

11 (a) CivicPlus Change Order SSO

Ms. McAlister discussed the change order with the Board.

It was moved by Commissioner Steeb and seconded by Commissioner Clarke to authorize the General Manager to sign the CivicPlus Sales Change Order for the Custom Integration Package and increased annual fee, by amending the CivicPlus Master Services Agreement in an amount not to exceed \$95,275.33 plus applicable tax. Vote 5-0-0. Motion carried. So ordered.

11 (b) Award Construction Contract to Gary Harper Construction for the Ringhill and Hollywood BPS Improvements Project, Contract No. 1-20

Mr. McDowell discussed the project and contract award with the commissioners.

It was moved by Commissioner Steeb and seconded by Commissioner Schriever to Award the construction contract to the lowest responsive, responsible bidder, Gary Harper Construction, Inc. for an amount not to exceed \$331,6000.00 (excluding WSST) for the construction of the Ringhill and Hollywood BPS Improvements, Contract 1-20 and to authorize the General Manager discretion for up to a 5% contingency for this project. Vote 5-0-0. Motion carried. So ordered.

REPORTS

- (a) General Manager's Report – Mr. Sorensen reported on the Woodinville – Duvall turn lane. The Board requested that staff present an update of the cost and plans when the information is available. Mr. Sorensen included a copy of the draft response letter in the agenda packet that was prepared by District Attorney William Linton in response to customer Ott's letter from his attorney regarding payment due for unauthorized and illegal use of water from a fire hydrant.

Mr. Sorensen discussed with the Board a response letter that he drafted and will be sending to a District customer in response to the letter the commissioners received regarding the customer's concerns about fluoride in the water. The Board provided edits to the draft letter. Staff will make the edits before mailing it to the customer.

- (b) Engineering Report – No Report.
- (c) Finance Report – Mr. Broyles presented the Finance Report.
- (d) Operations & Maintenance Report – No Report.
- (e) Quarterly Reports - The Board reviewed and discussed the quarterly reports with staff.
- (f) Metropolitan Water Pollution Abatement Advisory Committee (MWPAAC) – Mr. Broyles reported on the conference call meeting. The Rates and Finance Committee will be sending King County Councilmembers a letter expressing concerns regarding the sewer rate increases that the County is proposing. Mr. Broyles will provide the General Manager with a copy of the final draft to share with the Board.
- (g) Seattle System Operating Board – No Report.
- (h) Sno-King Water District Coalition – No Report.
- (i) Snohomish River Regional Water Authority (SRRWA) – No Report.
- (j) Washington Association of Sewer and Water Districts (WASWD) – No. Report.
- (k) Wellness Committee – No Report.
- (l) Attorney's Report – Mr. Linton provided an update on Governor Inslee COVID – 19 press conference that was held today.

COMMISSIONER'S COMMENTS

Commissioner Maloney received an email from a customer regarding the King County Rental Tax article in the Pipeline Newsletter. She will share her response to the customer with the Board and staff. Commissioner Steeb received a call from a concerned rate payer about the King County Rental Tax.

COMMISSIONER CALENDAR

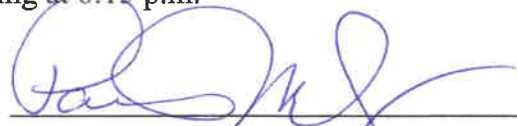
All commissioners indicated they will be available for the next video conference Board meeting on May 5, 2020.

ITEMS FROM THE PUBLIC: None.

EXECUTIVE SESSION: None.

ADJOURNMENT

Commissioner Maloney adjourned the meeting at 6:15 p.m.



Pamela J. Maloney - President

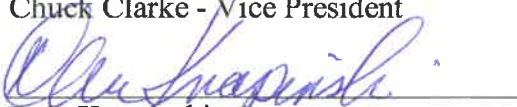


Chuck Clarke - Vice President

ATTEST:



Dale Knapinski - Secretary



Dale Knapinski - Secretary



Tim Schriever - Commissioner



Karen Steeb - Commissioner

Minutes: Sandra Tachibana