



**WOODINVILLE WATER DISTRICT**

17238 N.E. Woodinville-Duvall Road  
PO. Box 1390  
Woodinville, Washington 98072-1390  
(425) 487-4100  
FAX (425) 485-6381

**ELECTRONIC FUNDS TRANSFER (EFT) AUTHORIZATION AGREEMENT FOR PAYMENTS**

**PART I – REASON FOR SUBMISSION**

- New EFT Authorization – I understand EFT payments cannot be applied to charges that have already been billed. A pre-certification will be done with my next bill to verify my bank account information. I am prepared to pay my next bill by other means to allow time for the establishment of EFT payments.
- Revision to Current Authorization (e.g. account or bank changes) – Please do not charge any additional payments using information from my prior authorization. I understand the Woodinville Water District will contact me at the phone number I provide below if I have not given enough notice to stop any pending payments.

**PART II – CUSTOMER INFORMATION**

Name(s)

Mailing Address

Phone Number  Alt. Number

Account(s) #  Service Address

(If you have more than one account number, for example a fire meter, please indicate all accounts)

**PART III – DEPOSITORY INFORMATION (Financial Institution)**

Depository Name

Street Address

City  State  Zip Code

Transit/ABA #  (see example on next page for location on check)

Bank Account #  Type of Account (check one)  Checking  Savings

***Please include a voided check or deposit slip with your authorization.***

**PART IV – AUTHORIZATION**

By signing below, I (we) authorize Woodinville Water District, hereinafter called the District, to initiate debit entries to my (our) checking or savings account listed above. This authority is to remain in full force and effect until the District receives written notification from me (or either of us) of its termination in such time and in such manner as to afford the District a reasonable opportunity to act on it.

Signature  Date

Signature  Date

**FOR OFFICE USE ONLY**

Customer #  Account(s) #  RT #

Pre-Note Entered Date  Letter Mailed Date  Pre-Note Verified Date

The Woodinville Water District offers customers an option to have their District water and sewer bills automatically paid via an electronic funds transfer (EFT) from a bank account of their choice. This payment option is strictly voluntary and is offered as a convenience for our customers.

Where to find Transit/ABA No. and/or  
Account Number on your check:

<i>Joe Sample</i>		4900
<i>Jane Sample</i>		
11111 132nd Ave NE		_____ 20 _____
Woodinville, WA 98072		
Pay to the		
Order of _____		\$ _____
		Dollars
Any Bank USA		
Woodinville, Branch		
Memo _____		
<b>: 325070955   :</b>	<b>7888 00600000  </b>	4900
Transit/ABA No.	Account Number	